

**GOVERNOR'S CABINET SECRETARIES  
RICHMOND, VIRGINIA**

**REPORT ON AUDIT  
FOR THE YEAR ENDED  
JUNE 30, 2004**



## **AUDIT SUMMARY**

Our audit of the Governor's Cabinet Secretaries for the year ended June 30, 2004, found:

- proper recording and reporting of all transactions, in all material respects, in the Commonwealth Accounting and Reporting system;
- no material weaknesses in internal controls; and
- no instances of noncompliance with applicable laws and regulations that are required to be reported.

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## FINACIAL INFORMATION BY CABINET SECRETARY

### Introduction

The audit of the Governor's Cabinet Secretaries covers the following agencies:

|   |                                |
|---|--------------------------------|
| Secretary of Administration             | Secretary of Natural Resources |
| Secretary of Commerce and Trade         | Secretary of Public Safety     |
| Secretary of Education                  | Secretary of Technology        |
| Secretary of Finance                    | Secretary of Transportation    |
| Secretary of Health and Human Resources |                                |

The Division of Select Agency Support Services in the Office of the Secretary of Administration provides administrative support for the Cabinet Secretaries' operations. The Cabinet Secretaries receive the majority of their funding through an appropriation from the General Fund of the Commonwealth. The Secretaries of Administration, Finance, and Public Safety only receive General Funds. The Secretaries of Commerce and Trade, Education, Health and Human Resources, Natural Resources, and Technology receive both General and Special revenue funds. The Transportation Trust Fund exclusively funds the Secretary of Transportation's operations. The following table summarizes the budget and expenses for each Secretary.

|   | <u>Original Budget</u> | <u>Final Budget</u> | <u>Expenses</u>     |
|---|------------------------|---------------------|---------------------|
| Secretary of Administration             | \$ 7,333,193           | \$ 7,479,218        | \$ 7,451,054        |
| Secretary of Commerce and Trade         | 526,155                | 555,480             | 555,035             |
| Secretary of Education                  | 542,487                | 832,761             | 635,845             |
| Secretary of Finance                    | 424,743                | 475,110             | 475,003             |
| Secretary of Health and Human Resources | 528,104                | 752,938             | 720,428             |
| Secretary of Natural Resources          | 468,484                | 503,093             | 503,024             |
| Secretary of Public Safety              | 601,542                | 704,719             | 704,555             |
| Secretary of Technology                 | 526,890                | 527,463             | 527,462             |
| Secretary of Transportation             | <u>481,808</u>         | <u>558,808</u>      | <u>558,751</u>      |
| Total                                   | <u>\$11,433,406</u>    | <u>\$12,389,590</u> | <u>\$12,131,157</u> |

The following sections summarize the purpose and funding of each of the Secretaries listed in the table above. The format of the information varies based on the Secretaries' funding sources.

### Secretary of Administration

The Secretary assists the Governor with the management and direction of the administration of state government. Within the Office of the Secretary of Administration is the Division of Selected Agency Support Services. The Division provides financial and administrative support to the: Office of the Governor; Office of the Lieutenant Governor; Offices of the Governor's Cabinet Secretaries; Office of the Secretary of the Commonwealth; Charitable Gaming Commission; Citizen's Advisory Committee; Commission of Virginia-Israel Advisory Board; Interstate Organization Contributions; Office for Substance Abuse Prevention; Virginia Liaison Office; and the Virginia Racing Commission.

The Secretary's office funding for operations is from General Fund appropriations. During fiscal year 2004, the Governor proposed and the General Assembly approved a transfer of the activities and funding for the Virginia Public Broadcasting Board (VPBB) to the Secretary of Administration. The VPPB serves as a

conduit of state financial support of public radio and television stations. The following tables summarize the budget and expenses for the Secretary. The significant increase between 2003 and 2004 is due to the transfer of the VPPB under the Secretary.

Financial Summary for Fiscal Years 2003 and 2004

|                 | <u>2003</u> | <u>2004</u> |
|-----------------|-------------|-------------|
| Original budget | \$930,704   | \$7,333,193 |
| Final budget    | 954,472     | 7,479,218   |
| Expenses        | 951,705     | 7,451,054   |

Budget and Expense Analysis for Fiscal Year 2004

|   |                  |
|---|------------------|
| Original appropriations per Chapter 1042  | \$7,333,193      |
| Reductions per Chapter 943  | <u>(19)</u>      |
| Appropriations per Chapter 943  | 7,333,174        |
| Adjustments:  |                  |
| Supplemental appropriation from the Secretary of Health and Human Resources for unbudgeted expenses | 25,000           |
| Supplemental appropriation from Central Appropriations for unbudgeted expenses                      | 88,000           |
| Other adjustments   | <u>33,044</u>    |
| Total adjusted appropriations   | <u>7,479,218</u> |
| Expenses:   |                  |
| Salaries and fringe benefits  | 872,650          |
| Contractual services  | (34,002)         |
| Continuous charges  | 91,143           |
| Supplies and materials  | 18,705           |
| Property and equipment  | 976              |
| Public broadcasting grants  | <u>6,501,582</u> |
| Total expenses  | <u>7,451,054</u> |
| Unexpended balance  | <u>\$ 28,164</u> |

Secretary of Commerce and Trade

The Secretary acts on behalf of the Governor in the management and direction of commerce and trade agencies to perform program coordination, policy planning, and budget formulation activities. The Secretary's office receives funding from General Fund Appropriations and Special Revenues, and the following is a discussion of each of these funding sources.

### *General Fund*

The Secretary's office receives General Fund appropriations for funding part of operations. The following table summarizes the General Fund budget and expenses for the Secretary for 2003 and 2004.

#### General Fund Summary for Fiscal Years 2003 and 2004

|                 | <u>2003</u> | <u>2004</u> |
|-----------------|-------------|-------------|
| Original budget | \$587,974   | \$526,155   |
| Final budget    | 510,760     | 555,480     |
| Expenses        | 510,760     | 555,035     |

#### General Fund Budget and Expenses for Fiscal Year 2004

|  |                |
|--|----------------|
| Original appropriations per Chapter 1042                                       | \$526,155      |
| Reductions per Chapter 943   | <u>(332)</u>   |
| Appropriations per Chapter 943   | 525,823        |
| Adjustments:   |                |
| Supplemental appropriation from Central Appropriations for unbudgeted expenses | 23,186         |
| Adjustment for salary and fringe benefit increases                             | 14,970         |
| Other adjustments  | <u>(8,499)</u> |
| Total adjusted appropriations  | <u>555,480</u> |
| Expenses:  |                |
| Salaries and fringe benefits   | 499,340        |
| Contractual services   | 17,855         |
| Continuous charges   | 34,431         |
| Supplies and materials   | 2,545          |
| Property and equipment   | <u>864</u>     |
| Total expenses   | <u>555,035</u> |
| Unexpended balance   | <u>\$ 445</u>  |

### *Virginia Film Office*

The Secretary receives revenues for the Virginia Film Office for promotion of the use of Virginia locations in motion pictures. Beginning in fiscal year 2004, the Secretary deposited the revenue from the Virginia Film Office directly into the General Fund of the Commonwealth. The total amount collected and deposited in 2004 was \$180,000. In fiscal year 2004, the Secretary received an \$84,000 reappropriation of prior year balances of film office collections, which he used for this initiative.

### *Governor's Opportunity Fund*

The Secretary receives General Funds through Central Appropriations for the Governor's Opportunity Fund. The Opportunity Fund seeks to generate business within the Commonwealth through land development and site preparation. The Department of Business Assistance aids in the review of proposals for funding from the Opportunity Fund and the Secretary makes transfer payments to localities based on approved proposals. The following summarizes activity in this fund during fiscal year 2004.

|  |                      |
|--|----------------------|
| Beginning balance, July 1, 2003          | \$ 23,703,991        |
| Transfers in from Central Appropriations | 7,500,000            |
| Interest earned                          | 436,953              |
| Transfer payments                        | <u>(12,630,490)</u>  |
| Ending balance, June 30, 2004            | <u>\$ 19,010,454</u> |

### Secretary of Education

The Secretary acts on behalf of the Governor in the management and direction of educational agencies and performs program coordination, policy planning, and budget formulation activities. The Secretary of Education receives funding primarily from General Fund Appropriations. In the original budget, the Secretary expected to receive over \$188,000 in special funds from the Department of Education and the Virginia Business and Education Partnership; however, these funds were not available to the Secretary's Office. As a result, the Secretary received an increase in General Fund appropriation to fund operations. The additional General Fund appropriations came from the Secretary of the Commonwealth, as well as Central Appropriations. The following tables summarize the budget by funding source for fiscal year 2004, as well as the General Fund budget and expenses for 2004.

#### Financial Summary by Funding Source for Fiscal Year 2004

|                             | <u>Original Budget</u> | <u>Final Budget</u> | <u>Actual Revenue</u> |
|-----------------------------|------------------------|---------------------|-----------------------|
| General Fund appropriations | \$353,516              | \$643,790           | \$643,790             |
| Special revenue             | <u>188,971</u>         | <u>188,971</u>      | <u>-</u>              |
| Total                       | <u>\$542,487</u>       | <u>\$832,761</u>    | <u>\$643,790</u>      |

General Fund Budget and Expense Analysis for Fiscal Year 2004

|   |                 |
|---|-----------------|
| Original appropriations per Chapter 1042                      | \$353,516       |
| Reductions per Chapter 943                                    | <u>(17)</u>     |
| Appropriations per Chapter 943                                | 353,499         |
| Adjustments:  |                 |
| Supplemental appropriation from the Secretary of Commonwealth | 180,000         |
| Supplemental appropriation from Central Appropriations        | 77,928          |
| Transfer of appropriations from Natural Resources             | 21,339          |
| Adjustment for salary and fringe benefit increases            | 21,428          |
| Other adjustments   | <u>(10,404)</u> |
| Total adjusted appropriations                                 | <u>643,790</u>  |
| Expenses:   |                 |
| Salaries and fringe benefits                                  | 557,781         |
| Contractual services  | 25,812          |
| Continuous charges  | 47,545          |
| Supplies and materials  | 2,447           |
| Property and equipment  | 860             |
| Transfer payments   | <u>1,400</u>    |
| Total expenses  | <u>635,845</u>  |
| Unexpended balance  | <u>\$ 7,945</u> |

Secretary of Finance

The Secretary acts on behalf of the Governor in the management and direction of the finance agencies and performs program coordination, policy planning, and budget formulation activities.

The Secretary of Finance receives General Fund Appropriations for office operations. The following tables summarize the budget and expenses for the Secretary for 2003 and 2004.

Financial Summary for Fiscal Years 2003 and 2004

|                 | <u>2003</u> | <u>2004</u> |
|-----------------|-------------|-------------|
| Original budget | \$476,485   | \$424,743   |
| Final budget    | 528,833     | 475,110     |
| Expenses        | 523,414     | 475,003     |



Budget and Expense Analysis for Fiscal Year 2004

|   |                |
|---|----------------|
| Original appropriations per Chapter 1042  | \$424,749      |
| Reductions per Chapter 943  | <u>(6)</u>     |
| Appropriations per Chapter 943  | 424,743        |
| Adjustments:  |                |
| Supplemental appropriation from Central Appropriations<br>for unbudgeted expenses | 37,398         |
| Reappropriation of prior year balance   | 5,418          |
| Other adjustments   | <u>7,551</u>   |
| Total adjusted appropriations   | <u>475,110</u> |
| Expenses:   |                |
| Salaries and fringe benefits  | 454,172        |
| Contractual services  | 2,891          |
| Continuous charges  | 16,763         |
| Supplies and materials  | 1,037          |
| Property and equipment  | <u>140</u>     |
| Total expenses  | <u>475,003</u> |
| Unexpended balance  | <u>\$ 107</u>  |

Secretary of Health and Human Resources

The Secretary acts on behalf of the Governor in the management and direction of health and human resources agencies and provides program coordination, policy planning, and budget formulation activities. The Secretary receives primarily General Fund Appropriations, as well as a transfer of special revenue funds from the Jamestown/Yorktown Foundation to support the Council on Indians.

The Secretary's original budget underwent reductions of over \$400,000 between 2003 and 2004 for primarily two reasons. First, the Secretary's 2003 budget included funding for an inspector general and support staff at the Department of Mental Health, Mental Retardation, and Substance Abuse Services. As of July 1, 2003, this funding of approximately \$160,000 was transferred to the Department of Mental Health. Also, the 2004 budget reflects a funding reduction for health and human service agencies in addition to other budget reduction actions. The following tables summarize budget and expense information for 2003 and 2004.

Financial Summary for Fiscal Years 2003 and 2004

|                 | <u>2003</u> | <u>2004</u> |
|-----------------|-------------|-------------|
| Original budget | \$ 962,973  | \$528,104   |
| Final budget    | 1,032,679   | 752,938     |
| Expenses        | 1,012,282   | 720,428     |

Budget and Expense Analysis for Fiscal Year 2004

|   |                  |
|---|------------------|
| Original appropriations per Chapter 1042  | \$528,104        |
| Reductions per Chapter 943  | <u>(17)</u>      |
| Appropriations per Chapter 943  | 528,087          |
| Adjustments:  |                  |
| Supplemental appropriation from Central Appropriations  | 118,000          |
| Transfer of appropriations from HHS agencies to fund two wage positions in the Secretary's Office | 83,568           |
| Transfer of appropriations for the Council on Indians   | 47,000           |
| Adjustment for salary and fringe benefit increases  | 15,884           |
| Transfer of appropriation from Natural Resources  | 12,000           |
| Transfer of appropriation to the Governor's Office  | (30,000)         |
| Transfer of appropriation to Administration   | (25,000)         |
| Other adjustments   | <u>3,399</u>     |
| Total adjusted appropriations   | <u>752,938</u>   |
| Expenses:   |                  |
| Salaries and fringe benefits  | 651,815          |
| Contractual services  | 23,113           |
| Continuous charges  | 40,735           |
| Supplies and materials  | 3,044            |
| Property and equipment  | <u>1,721</u>     |
| Total expenses  | <u>720,428</u>   |
| Unexpended balance  | <u>\$ 32,510</u> |

Secretary of Natural Resources

The Secretary acts on behalf of the Governor in the management and direction of the natural resource agencies and provides program coordination, policy planning, and budget formulation activities. The Secretary of Natural Resources receives funding from General Fund Appropriations for office operations. The following tables summarize the budget and expenses for the Secretary for 2003 and 2004.

Financial Summary for Fiscal Years 2003 and 2004

|                 | <u>2003</u> | <u>2004</u> |
|-----------------|-------------|-------------|
| Original budget | \$514,944   | \$468,484   |
| Final budget    | 453,315     | 503,093     |
| Expenses        | 452,092     | 503,024     |

Budget and Expense Analysis for Fiscal Year 2004

|  |                |
|--|----------------|
| Original appropriations per Chapter 1042   | \$468,484      |
| Reductions per Chapter 943   | <u>(17)</u>    |
| Appropriations per Chapter 943   | 468,467        |
| Adjustments:   |                |
| Transfer from Department of Environmental Quality<br>to fund Chesapeake Bay coordinator position | 70,974         |
| Adjustment for salary and fringe benefit increases   | 12,613         |
| Transfer appropriations to various other Secretaries   | (42,458)       |
| Other adjustments  | <u>(6,503)</u> |
| Total adjusted appropriations  | <u>503,093</u> |
| Expenses:  |                |
| Salaries and fringe benefits   | 461,672        |
| Contractual services   | 13,009         |
| Continuous charges   | 26,601         |
| Supplies and materials   | 506            |
| Property and equipment   | <u>1,236</u>   |
| Total expenses   | <u>503,024</u> |
| Unexpended balance   | <u>\$ 69</u>   |

The Secretary also receives special revenue funds for the Chesapeake Bay Clean-Up Program. Individual taxpayers donate money by designating on their tax returns their donation to the program. The Department of Taxation collects the donations with the tax returns and transfers the money to the Secretary. The Secretary has the authority to transfer funds from this account when Chesapeake Bay Local Assistance Department demonstrates a need for the funding.

|  |                   |
|--|-------------------|
| Unexpended special revenue fund balance as of July 1, 2003 | \$ 327,640        |
| Chesapeake Bay Clean-Up special revenues                   | <u>147,468</u>    |
| Total available resources                                  | <u>\$ 475,108</u> |

Secretary of Public Safety

The Secretary acts on behalf of the Governor in the management and direction of the public safety agencies, providing program coordination, policy planning, and budget formulation activities. The Secretary of Public Safety receives funding from General Fund Appropriations for office operations. The following tables summarize the budget and expenses for the Secretary for 2003 and 2004.

Financial Summary for Fiscal Years 2003 and 2004

|                 | <u>2003</u> | <u>2004</u> |
|-----------------|-------------|-------------|
| Original budget | \$674,264   | \$601,542   |
| Final budget    | 649,082     | 704,719     |
| Expenses        | 646,510     | 704,555     |

Budget and Expense Analysis for Fiscal Year 2004

|  |                |
|--|----------------|
| Original appropriations per Chapter 1042                                       | \$601,542      |
| Reductions per Chapter 943   | <u>(10)</u>    |
| Appropriations per Chapter 943   | 601,532        |
| Adjustments:   |                |
| Supplemental appropriation from Central Appropriations for unbudgeted expenses | 87,623         |
| Adjustment for salary and fringe benefit increases                             | 16,914         |
| Other adjustments  | <u>(1,350)</u> |
| Total adjusted appropriations  | <u>704,719</u> |
| Expenses:  |                |
| Salaries and fringe benefits   | 643,320        |
| Contractual services   | 10,974         |
| Continuous charges   | 47,557         |
| Supplies and materials   | 1,646          |
| Property and equipment   | <u>1,059</u>   |
| Total expenses   | <u>704,555</u> |
| Unexpended balance   | <u>\$ 164</u>  |

Secretary of Technology

The Secretary of Technology is responsible for developing, monitoring, and directing the technology strategy and assisting in technology-based innovation and economic development for the Commonwealth. The Secretary of Technology oversees two agencies: Virginia's Center for Innovative Technology and the Virginia Information Technologies Agency (VITA).

The Secretary of Technology primarily receives General Fund Appropriations for operations, although VITA also transfers funds to the Secretary's Office to help support operations. In fiscal year 2004, the amount of this transfer was \$48,782. The following tables summarize the budget and expenses for the Secretary for 2003 and 2004.

Financial Summary for Fiscal Years 2003 and 2004

|                 | <u>2003</u> | <u>2004</u> |
|-----------------|-------------|-------------|
| Original budget | \$496,425   | \$526,890   |
| Final budget    | 519,913     | 527,463     |
| Expenses        | 519,805     | 527,462     |

Budget and Expense Analysis for Fiscal Year 2004

|  |                 |
|--|-----------------|
| Original appropriations per Chapter 1042           | \$526,890       |
| Reductions per Chapter 943                         | <u>(22)</u>     |
| Appropriations per Chapter 943                     | 526,868         |
| Adjustments:                                       |                 |
| Adjustment for salary and fringe benefit increases | 13,401          |
| Other adjustments                                  | <u>(12,806)</u> |
| Total adjusted appropriations                      | <u>527,463</u>  |
| Expenses:  |                 |
| Salaries and fringe benefits                       | 472,212         |
| Contractual services                               | 27,434          |
| Continuous charges                                 | 24,662          |
| Supplies and materials                             | 1,798           |
| Property and equipment                             | <u>1,355</u>    |
| Total expenses                                     | <u>527,462</u>  |
| Unexpended balance                                 | <u>\$ 1</u>     |

Secretary of Transportation

The Secretary acts on behalf of the Governor in the management and direction of the transportation agencies and provides program coordination, policy planning, and budget formulation activities. The Secretary receives all operating funds directly from the Transportation Trust Funds. At year-end, the Virginia Department of Transportation transfers Transportation Trust Funds equal to the Secretary's expenses. The following table summarizes the budget and expenses for the Secretary for 2003 and 2004.

Financial Summary for Fiscal Years 2003 and 2004

|                 | <u>2003</u> | <u>2004</u> |
|-----------------|-------------|-------------|
| Original budget | \$487,045   | \$481,808   |
| Final budget    | 525,738     | 558,808     |
| Expenses        | 523,291     | 558,751     |

Budget and Expense Analysis for Fiscal Year 2004

|  |                |
|--|----------------|
| Original appropriations per Chapter 1042                       | \$481,808      |
| Reductions per Chapter 943                                     | <u>-</u>       |
| Appropriations per Chapter 943                                 | 481,808        |
| Adjustments:   |                |
| Supplemental appropriations from the Transportation Trust Fund | <u>77,000</u>  |
| Total adjusted appropriations                                  | <u>558,808</u> |
| Expenses:  |                |
| Salaries and fringe benefits                                   | 520,741        |
| Contractual services   | 15,499         |
| Continuous charges   | 20,697         |
| Supplies and materials   | 1,569          |
| Property and equipment   | <u>245</u>     |
| Total expenses   | <u>558,751</u> |
| Unexpended balance   | <u>\$ 57</u>   |



# Commonwealth of Virginia

**Walter J. Kucharski, Auditor**

**Auditor of Public Accounts  
P.O. Box 1295  
Richmond, Virginia 23218**

August 30, 2004

The Honorable Mark R. Warner  
Governor of Virginia  
State Capitol  
Richmond, Virginia

The Honorable Lacey E. Putney  
Chairman, Joint Legislative Audit  
and Review Commission  
General Assembly Building  
Richmond, Virginia

## INDEPENDENT AUDITOR'S REPORT

We have audited the financial records and operations of the **Governor's Cabinet Secretaries** for the year ended June 30, 2004. We conducted our audit in accordance with Government Auditing Standards, issued by the Comptroller General of the United States.

### Audit Objectives, Scope, and Methodology

Our audit's primary objectives were to evaluate the accuracy of recording financial transactions on the Commonwealth Accounting and Reporting System, review the adequacy of the Secretaries' internal controls, and test compliance with applicable laws and regulations.

Our audit procedures included inquiries of appropriate personnel, inspection of documents and records, and observation of the Secretaries' operations. We also tested transactions and performed such other auditing procedures, as we considered necessary to achieve our objectives. We reviewed the overall internal accounting controls, including controls for administering compliance with applicable laws and regulations. Our review encompassed controls over the following significant cycles, classes of transactions, and account balances.

Expenditures  
Revenues  
Appropriations

We obtained an understanding of the relevant internal control components sufficient to plan the audit. We considered materiality and control risk in determining the nature and extent of our audit procedures. We performed audit tests to determine whether the Secretaries' controls were adequate, had been placed in operation, and were being followed. Our audit also included tests of compliance with provisions of applicable laws and regulations.

The Secretaries' management has responsibility for establishing and maintaining internal control and complying with applicable laws and regulations. Internal control is a process designed to provide reasonable,

but not absolute, assurance regarding the reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations.

Our audit was more limited than would be necessary to provide assurance on internal control or to provide an opinion on overall compliance with laws and regulations. Because of inherent limitations in internal control, errors, irregularities, or noncompliance may nevertheless occur and not be detected. Also, projecting the evaluation of internal control to future periods is subject to the risk that the controls may become inadequate because of changes in conditions or that the effectiveness of the design and operation of controls may deteriorate.

### Audit Conclusions

The Division of Selected Agency Support Services within the Office of the Secretary of Administration provides financial and administrative support to the Governor's Cabinet Secretaries. We found that the Division properly stated, in all material respects, the amounts recorded and reported in the Commonwealth Accounting and Reporting System. The Division records the Secretaries' financial transactions on the cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The financial information presented in this report came directly from the Commonwealth Accounting and Reporting System.

We noted no matters involving internal control and its operation that we consider to be material weaknesses. Our consideration of internal control would not necessarily disclose all matters in internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of the specific internal control components does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material to financial operations may occur and not be detected promptly by employees in the normal course of performing their duties.

The results of our tests of compliance with applicable laws and regulations disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

This report is intended for the information and use of the Governor and General Assembly, management, and the citizens of the Commonwealth of Virginia and is a public record.

We discussed this report with management on September 10, 2004.

AUDITOR OF PUBLIC ACCOUNTS

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kva:



GOVERNOR'S CABINET SECRETARIES

Richmond, Virginia

As of June 30, 2004

Sandra D. Bowen  
Secretary of Administration

Michael J. Schewel  
Secretary of Commerce and Trade

Belle S. Wheelan  
Secretary of Education

John M. Bennett  
Secretary of Finance

Jane H. Woods  
Secretary of Health and Human Resources

W. Tayloe Murphy, Jr.  
Secretary of Natural Resources

John W. Marshall  
Secretary of Public Safety

George Newstrom  
Secretary of Technology

Whittington W. Clement  
Secretary of Transportation

DIVISION OF SELECTED AGENCY SUPPORT SERVICES

Dennis Johnson  
Director